

Validation Seminar November 26-27 2020

Workshop

Yay! A 21st Century Competency Passport

Facilitator Noeleen Dooley



A bit about myself



In this workshop



WE WILL EXPLORE A
VALIDATION TOOL



EXAMINE AN E-PORTFOLIO



DISCUSS HOW THIS COULD
APPLY TO YOUR OWN WORK



www.summaryskills.ie

SKILLS SUMMARY

Validation Summary Skills Tool



Assess your career skills, including communication skills, interpersonal skills and more.



Identify your key strengths for your career and areas needing development.



Develop your job interview skills.



Build an online profile to track your career progress.



Gather endorsements to help develop a winning CV

Who is Skills Summary for?



Skills Summary is suitable for anyone working on, or interested in, their personal and professional skills development.

It is particularly tailored for young people aged 16-25 and for youth workers and mentors in their role to support young people's skills development.



The 21st C Learner is . . .



21st Century
Competencies

Validation Rubric mapped to 21st Century Competencies

	Level 1	Level 2	Level 3
Teamworking Skills	<p>I develop positive relations with others and share information and knowledge when appropriate.</p> <p>I understand my role in a team and make every effort to play my part.</p> <p>I am happy to put in the effort personally to help achieve my team's goals.</p> <p>I try to promote cooperation, unity and teamwork and I often give positive feedback to team members.</p>	<p>When working in a team I aim to encourage cooperation, unity and morale within a group.</p> <p>When working in a team I aim to encourage cooperation, unity and morale within a group.</p> <p>I understand the benefits of getting different teams to work together to achieve a common goal.</p> <p>I believe having people from different backgrounds on a team can make it stronger.</p>	<p>I have good experience in leading teams to successful outcomes</p> <p>I often support others to achieve a result and to overcome obstacles as they attempt to reach their goal or outcome.</p> <p>I regularly resolve conflict between members in a team or group and feel confident in doing so.</p> <p>I have worked with multiple teams to support or collaborate on projects I was involved with.</p>

Interpersonal Skills

<https://forms.gle/bzU95T2owN4XQrt27>



Jane Doe

janedoe123@gmail.com

BIOGRAPHY

A 19th year student, interested in sports and music. I am hoping to do a course in sports when I am finished school. I have been with the Saturday Youth Group for the past 2 years.

SUMMARY

	Level 1 Complete	Level 2 Proficient	Level 3 Excellent
Ethics & Integrity	●	●	●
Communication Skills	●	●	●
Interpersonal Skills	●	●	●
Teamwork	●	●	●

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MY EXPERIENCE

Ethics & Integrity

Ethics and Integrity Level 1 Example

When someone in my class was being given a hard time by someone I know, I confronted them about it and said that it wasn't fair just because he was different to them. Actually he was pretty good, he was really good at computer games, so I showed the class this and even though they aren't gamers, they don't bother to be arrogant because they see something in common.

Ethics and Integrity Level 2 Example

In my last work at the local Spar in Castlebar, I treated everyone that came here equally and put my best foot forward. The managers noticed this and gave me more duties from that.

Ethics & Integrity Example 2

Ethics and Integrity Level 2 Example

I know honestly I could have not done my school work, not being in school but doing it all from home, but I used my best to do it during the day because I know its only for my benefit in the end.

Communication Skills

Listening

I work hard to listen to other people's needs and about as much as possible, to get the best possible outcome!

Resolving Conflicts

When I am in a group, trying to make a decision and people have different ideas of what we should do, I try to listen to everyone equally and see if we can come up with a compromise so everyone is happy.

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Communicating clearly and confidently

When I am giving a presentation, or communicating in general, I remember to speak clearly and confidently and to use good body language like to stand up straight or shake hands and introduce myself to someone I don't know.

Interpersonal Skills

Respect

I respect the opinions of other people, even if we disagree. Sometimes even just having a conversation, someone I find I understand where their opinion comes from, or even change my mind too!

Including Everyone

At school, I often notice if someone is being singled out and I try to find ways to be friendly to them as much as I can. For example, last week I had lunch in the canteen with the girl who is new and we actually have a lot in common.

Interpersonal Skills Level 3 Example

When I started a new job at the local supermarket, I worked hard to get off on a good foot with everyone working there and built strong work relationships.

Teamwork

Problem solving

I try to work hard with my Saturday Youth Group to think creatively when we are coming up with solutions to any problems we might have. For example, when we went into lockdown, we worked hard as a group to come up with an online way to do our tasks.

Team player

I try to be a team player when I'm in a team and listen to those who have taken on the role of managing the project.

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Team Morale

I work hard to keep team spirits up when working in a group, like bringing in treats for the group sometimes when we are having a tough week!

MY ENDORSEMENTS

Teamwork

Endorsement from John Doyle – Youth Worker, Saturday Youth Club

"Jane is a great teamworker. Since joining the Saturday Youth Club I have seen her work hard at getting used to being part of a team, she is always working away in the background to make sure everyone is included and heard. She certainly is a great teamworker!"

This Endorsement is an indication that reflects the skill to gain proficiency in your listed discipline, with an individual, understanding and the opportunity to take the discipline. The Skills Summary or Endorsement document has an expiration date (30) and gives the individual the right to their personal data and to control an email unsubscribe template and endorsement verification have access will not have experience with the person. Jane's Endorsement is a certificate issued between the National Skills Council Ireland, Dublin 15, and recipient is a member of the Department of Children, Equality, Disability, Integration and Youth and registered as a member on the Youth Development Institute.

[Download Certificate](#)

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E-Portfolio

<https://online.fliphtml5.com/kicov/qlrr/#p=4>

App.Bookcreator.com



One Example of a finished project

- <https://online.fliphtml5.com/kicov/qlrr/#p=4>