

# YOUTHPASS IN YOUTH EXCHANGES

## WHAT IS YOUTHPASS?

There's no doubt that a Youth Exchange is full of opportunities for learning.

Youthpass is a process that helps participants become aware of their learning journey when taking part in a European youth project. It is also a certificate that recognises participants' learning achievements by including their self-assessment in the official certificate.



## WHY USE YOUTHPASS?

While reflecting on what they have learned, participants become more aware of their own competences and better at explaining them to others.

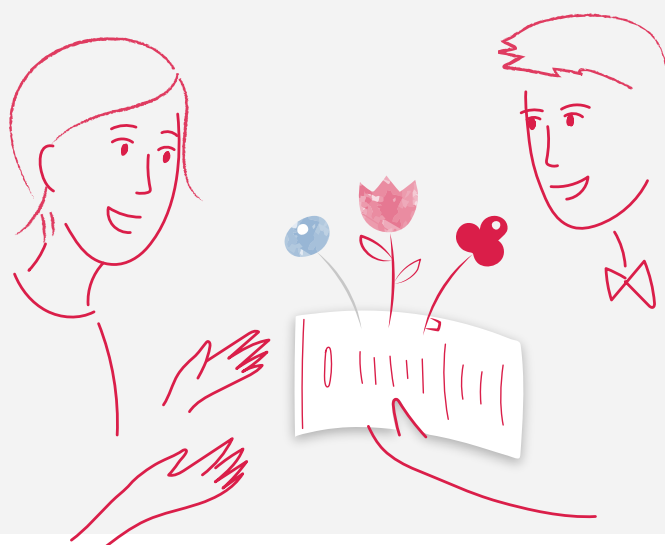
Imagine this: in a few years' time, one of the participants may be in a job interview and wants to demonstrate their experience in working in multicultural teams. Or maybe they are applying for a course and want to show that they know a thing or two about speaking in public. That is when Youthpass will come in handy!

So... yes, you should definitely use Youthpass!



## WHO CAN RECEIVE YOUTHPASS? WHO IMPLEMENTS IT?

All participants are entitled to a Youthpass certificate. The project organisers are responsible for setting time aside in the programme for reflection, so participants can note down their learning on a daily basis. The project team should create an account at [Youthpass.eu](https://youthpass.eu) and insert the general information about the project. The team also invites the participants, through the Youthpass tool, to write up their self-assessment. At the end of the Youth Exchange the organisers generate, print out and hand over a Youthpass certificate to each participant.



# WHEN AND HOW IS YOUTHPASS IMPLEMENTED?

## BEFORE THE YOUTH EXCHANGE

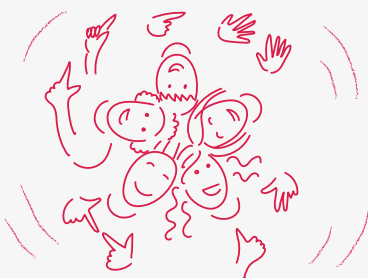
First, you should learn about Youthpass - and by reading this flyer you are doing so, well done! Then, help participants learn more about Youthpass as well, and invite them to start thinking about what they want to learn. The participants are learning while preparing for the activities as well. Therefore, starting reflection on learning already at the preparation phase would be a great idea!



Together with your partners, set aside plenty of time in the activity programme - daily if possible - for participants to reflect and document their learning process. This will make it much easier for them to write their self-assessment at the end. You may want to discuss with your team how to make that a fun activity.

## DURING THE YOUTH EXCHANGE

During the activities, make sure there are regular opportunities for participants to reflect on their learning process either alone or with others. They may have a learning diary to keep track of what they are learning. This can also be done using video, with drawings – essentially whatever helps them to document their learning and revisit it later on. The publication [Youthpass Unfolded](#), which is available for free on the Youthpass website, contains several suitable methods. Remember that everyone will learn something different and that is okay!



## AFTER THE YOUTH EXCHANGE

If participants did not complete their self-assessment during the Youth Exchange, they can do it later from home using the personal access link sent to them.

**Tip:** They may still need help to write what they have learned, so make sure that someone in the team or from the partner organisation is available to offer that support. Afterwards, the completed certificate can be sent to participants.



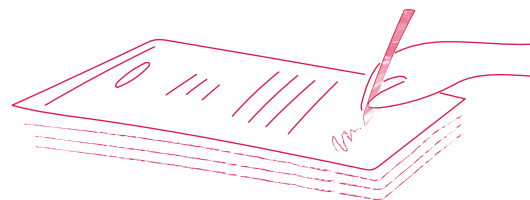
Besides analysing what your participants have learned, remember to discuss with your partners how Youthpass was implemented and what you would improve next time.

# HOW ARE YOUTHPASS CERTIFICATES ISSUED?

While preparing a Youth Exchange you can create an account at [Youthpass.eu](#), then enter the general information about the project that will be shown on every certificate.

If you are part of the team, make sure there is enough time – and printer ink – to print out the certificates and don't forget to ask the representative of the organisation and the person in charge of the project to sign them.

If something goes wrong, don't panic! Help texts are available. You can also use the Youthpass [demo website](#) to try out how the tool works. For support, simply contact your National Agency or the Youthpass helpdesk!



**WE WISH YOU ALL THE BEST FOR YOUR PROJECT!** ☆ ☆

Your Youthpass team

Youthpass is the recognition instrument for the Erasmus+: Youth in Action and the European Solidarity Corps programmes. The Youthpass certificate helps to recognise participation in the project as an educational experience and a period of non-formal learning.

SALTO Training and Cooperation Resource Centre is responsible for the implementation of the Youthpass strategy across Europe. You can contact the Youthpass Team at [youthpass@salto-youth.net](mailto:youthpass@salto-youth.net).

Further support on Youthpass is available from Youthpass Contact Persons in each National Agency.

**Youthpass**

**SALTO**  
TRAINING &  
COOPERATION



**Erasmus+**